



State of New Jersey

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
PO BOX 381
TRENTON, NEW JERSEY 08625-0381


RICHARD J. CODEY
Acting Governor

THOMAS D. CARVER
Commissioner

MEMORANDUM

September 15, 2005

To: All Judges and Attorneys

From: Peter J. Calderone, Director and Chief Judge 

Subject: Global Court Reporting Services

We received the attached correspondence from Global Court Reporting Services requesting that the name of the insurance carrier, carrier claim number and, if applicable, the insurance adjuster be verified for accuracy and included on court orders or judgments. In this manner the reporting services will be able to expeditiously communicate directly with the carriers on court reporting allowances issues. Incomplete or inaccurate insurance company information could also affect the timely payment of petitioner benefits and/or other allowances. Although the request is from Global Court Reporting Services, this procedure of ensuring complete and accurate insurance claim information applies statewide and affects all the reporting companies.

We greatly appreciate your assistance in this process which will benefit the court, attorneys, the reporting services and the carriers.

Enclosure

New Jersey Is An Equal Opportunity Employer



COURT REPORTING SERVICES, INC.

OFFICE OF THE
DIRECTOR & CHIEF JUDGE

2005 SEP 15 AM 10:41

Fax: 201-825-1022

Phone: 201-825-1020

Toll Free: 800-916-9281

September 13, 2005

Peter J. Calderone, Director
And Chief Judge
State of New Jersey
Department of Labor and
Workforce Development
P.O. Box 381
Trenton, New Jersey 08625

Dear Judge Calderone:

Thank you for taking the time to review this correspondence. It has been a pleasure working with the Division this past year. We have endeavored to provide the best possible service to the Courts of the Division and the bar. In this regard, I know that we have established an excellent relationship.

It is the issue of collecting the court reporter fees that I would draw your attention to. One of the most frustrating aspects of this profession is the chasing after insurance carriers for unpaid court reporting fees pursuant to Orders of the Court. Time and expense are wasted in follow up calls and correspondence that is often due to the fact that insufficient information or incorrect insurance data is found on the final Court Order.

I suggest a simple request from the judges to the respondents' attorneys, that they confirm that the carrier name, claim number and, if applicable, the adjuster are updated and correctly listed on each final Order prior to concluding the case. We are not seeking to establish any new requirement, merely attempting to tighten up a practice already in use, that is, the listing of insurance information on the Order. This small effort at the time a case is processed in Court will clearly save time and effort by all parties later spent engaging in communications among our office, respondents' attorneys offices and adjusters to track down the correct information.

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It is the respondents' attorneys that have the most current and accurate insurance information in their files. Despite our court reporters best efforts to obtain whatever information is available, we have learned that claim numbers are not always found on pleadings filed. In addition, Claim Petitions often have an incorrect carrier name and/or carrier address listed. Although an Answer may have correct information, the petitioner's attorney, who usually drafts the order, may still copy the incorrect information from the Claim Petition. Answers sometimes have the incorrect information as well.

It is our hope to make the collection process smoother with minimal intrusion in the busy schedules of the Court, the attorneys and their offices.

Please do not hesitate to contact me if you wish to discuss this matter further.

Very truly yours,

A handwritten signature in black ink, appearing to read "Darlene Kulesa", with a long horizontal flourish extending to the right.

Darlene Kulesa, CSR/Owner

cc: William J. Wood